



**Position:** Controller (Chicagoland Area: Rolling Meadows and Downtown Chicago)

**Location:** This position is located in Rolling Meadows, Illinois, with the possibility of splitting time between Rolling Meadows and Downtown Chicago.

**Position Type:** This is a full-time, salaried position.

**Position Summary:** HYPERAMS is a boutique asset disposition and valuation services firm looking for qualified senior candidates that are interested in taking a leadership role within the firm. The newly created Controller position will have a wide range of leadership responsibilities and will work directly with executive management. This role is an opportunity for a seasoned accounting or finance professional to learn and ultimately take on additional operational responsibilities. The ideal candidate will have the ability to work in a dynamic, fast paced environment and to play an integral role in the growth of the organization.

**Position Duties:** This position will direct and oversee the following functions and processes:

- Financial/operational support for each of our lines of business as needed
  - Serve as a partner to each of our lines of business and support the advancement of strategic goals
  - Learn how each of our lines of business operates and ultimately participate in managing such lines of business
  - Provide financial data to company leadership to support operational decision making
- Monthly financial information for management discussion and analysis
  - Closing and review of monthly financial statements
  - Actual vs. Budget analysis
- Quarterly financial reporting
  - Providing quarterly financial statements to lenders
  - Calculating quarterly financial covenants pursuant to loan documents
  - Preparing borrowing base certificates needed to finance asset purchase transactions
- Annual financial review - coordinate completion with external accounting firm
- Tax planning and reporting
  - Quarterly partner tax distributions
  - Annual tax return coordination with external accounting firm and review
  - Other planning and structuring on an as needed basis
  - Sales tax compliance
- Oversight of additional functions
  - Treasury & Payroll
  - Information Technology Compliance - in conjunction with third party managed service provider
  - Human Resources
  - Insurance & Risk Management

**Skills/Qualifications:**

- Bachelor's Degree in Accounting;
- Experience managing employees;
- Proficiency in Excel, as well as other Microsoft Office Suite products (Word, PowerPoint, Outlook);
- Tenacious self-starter, extremely organized and detail-oriented with a strong commitment to accuracy;
- Excellent interpersonal skills, both written and oral;
- Ability to interact professionally with all levels of management, both internally and externally; and
- Ability to work both independently and within a team;

**Benefits:**

- Career advancement opportunities
- Competitive health insurance and vacation packages
- 401K plus company matching retirement savings accounts
- Join a boutique shop looking for employees that are interested in learning the business and growing with the company

**HYPERAMS is a full-service auction, appraisal, retail liquidation, and reverse logistics firm.** We specialize in assisting both distressed and healthy companies manage surplus assets by providing a complete asset disposition strategy. The Asset Disposition division focuses on investing in and monetizing assets through orderly liquidations and live and webcast auctions. The Appraisal division provides valuations of machinery & equipment and inventory in all industry verticals. HYPERAMS has performed thousands of appraisals, auctions, and store closings on behalf of financial institutions, restructuring professionals, private equity firms, and business owners. Our reputation is our best asset.